

Groupage Exports Facilitation Scheme (GEFS) Notice

This document covers guidance for a future scheme, not operational until 1st January 2021, and will apply in Great Britain. Applications for the scheme shall open later in the year. We will issue further guidance on this in due course.

For any enquires about the scheme please contact GEFS@defra.gov.uk.

DRAFT



Department
for Environment
Food & Rural Affairs

Groupage Export Facilitation Scheme (GEFS)

**Guidance for the use of the Groupage Export
Facilitation Scheme to facilitate groupage
exports from Great Britain to the EU (transit
or direct export) following the transition
period**

June 2020

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Background

1. This guidance sets out a scheme for using time limited Support Attestations to facilitate certification of **European Union (EU)** export health certification for **groupage** exports¹ to, or for transit through, the EU² (including as required under the Northern Ireland Protocol for the movement of goods from Great Britain to Northern Ireland).
2. This scheme may only be used after the Transition Period (TP) has ended on December 31st 2020.
3. To use this scheme exporters must be members of the “Groupage Export Facilitation Scheme”.
4. The scheme is restricted to exports from Great Britain using relevant supporting attestations from suppliers in the UK.
5. The 30 day Support Attestations described in this document can only be used to facilitate provision of information to certifying officers for **specific categories of products** (see points 6 and 7) which are **fully packaged for the final consumer** and **produced by a stable network of known suppliers**.
6. 30 day Support Attestations may be used for composite products, meat products, meat preparations and dairy products for human consumption as well as processed pet food. They may also be used for other products of animal origin such as honey, frogs’ legs, snails, live bivalve molluscs, fish/fishery products, eggs and egg

¹ A groupage export is an export where:

a) multiple product lines of the same commodity type (e.g. composite products) are grouped under a single export health certificate to export as a single consignment.

b) multiple quantities of the same commodity type (e.g. fish products) potentially from several sources are grouped into the same container. It may be possible to export these as a single consignment covered by a single health certificate or as a mixed load (containing several consignments).

c) multiple different commodity types (e.g. dairy products and meat products) are grouped in a single container.

² A transit occurs where the products enter and exit the EU, without the products being received by the EU for entry onto the EU market. A direct export occurs where the products enter the EU and are received by the EU for entry onto the EU market

products where they are for human consumption and fully packaged for the final consumer.

7. 30 Day Support Attestations may not be used for fresh meat, raw milk, products of animal origin (POAO) not for human consumption (except processed pet food), live animals, germinal products or any other products not included in point 5.
8. The guidance is intended to be used by:
 - Exporters
 - Certifying Officers (COs) including Official Veterinarians (OVs)
 - Suppliers
 - Vets certifying Support Attestations
 - Certification Support Officers (CSOs) working under the direction of COs
9. This guidance document should be read as a whole. All sections apply to the implementation and operation of the scheme. This guidance must be read alongside the other legislation, and guidance (EU and UK) related to Export Health Certification, including (but not restricted to) the notes for guidance for the relevant EHCs.
10. This guidance does not specify or set out any financial charges that arise from the operation of the scheme.
11. The scheme described within this document is valid for 12 months after the TP has ended on December 31st, 2020 and will be kept under review. Exporters, suppliers and certifiers using this system must ensure that they apply the rules set out in the latest published version of this guidance.
12. This approach has been approved by the Chief Veterinary Officers within GB, Defra and agreed to on a time limited basis by the Royal College of Veterinary Surgeons following which it will be reviewed.

Groupage Export Facilitation Scheme (GEFS)

13. The GEFS is intended to provide COs and competent authorities with a sufficient level of confidence in the accuracy of the SAs used within this guidance, and their operation under this guidance.

14. GEFS is administered by Defra in the Great Britain.

Guidance for exporting companies

15. All exporters wishing to use this scheme must be listed as members of the Groupage Export Facilitation Scheme (GEFS). To apply for listing under the GEFS, exporters must fully complete the application form in Annex III

16. All exporters using the scheme must source all animal products included in their exports from a documented and stable supplier list.³ This list must be available on request by the CO, CSO or registered vet. In Great Britain a registered vet is defined as a member (or fellow) of the Royal College of Veterinary Surgeons (RCVS).

17. All suppliers using SAs will be subject to regular veterinary inspections and, at the initial inspection will be required to provide evidence of documented and stable supply chain for the preceding six months (see Annex II). Suppliers will be required to gather together relevant evidence to present to the inspecting vet (or CSO working under OV direction) at these inspections. SAs cannot be signed until this evidence has been inspected and suppliers will need to plan ahead to agree what information will be required with the relevant vet and to collect this information together before inspections. Exporters should factor in the time required to complete this process into their planning.

18. Exporters must provide COs with proof of their GEFS membership e.g. official acceptance letter (typically sent via email).

19. Where there is evidence of exporter non-compliance with the GEFS, Defra reserve the right to remove an exporter's approval to operate under this scheme. Removal from the GEFS would prevent exporters certifying consignments for export under this guidance. Exporters that have been removed from the GEFS may be reinstated

³ This supplier list is to be created by the exporter and must be a complete list of all suppliers from which animal products are obtained for export to or transit via the EU. This may include suppliers using SAs or not using SAs to facilitate exports.

on the basis of evidence providing supporting reassurances they and their suppliers will comply with the scheme.

20. If using this SA document, exporters must ensure that their suppliers:

- Agree what information will be required with the relevant vet and to collect this information together before inspections
 - Arrange inspection and facilitate access by registered veterinarians (or CSO under the direction of the CO) to the supplying establishment(s) and facilitate their access to relevant records and inspection locations.
 - Ensure that SAs are signed on behalf of the supplying company by an individual with sufficient knowledge on the plants and processes and with the responsibility and authority (obtained in writing from company director level or equivalent) to sign on behalf of the supplying company
 - Ensure that suppliers inform both the exporting company and the registered vet (or CSO) who signed the SA without any delay of any changes which affect the validity of the declarations provided in the SA.

21. Upon readmission of the exporter, any suppliers that fail to meet the conditions of the scheme will be subject to an initial veterinary inspection scrutinising at least the preceding 6 months (from the date of readmission) to demonstrate (to the satisfaction of the registered vet) that their supply chain is sufficiently stable and documented before SAs could be used (see guidance in Annex II on new suppliers).

22. Any serious or repeated failures to abide by the conditions of this scheme are likely to result in permanent exclusion of the exporter from this scheme. Where an exporter is removed from the scheme, the exporter can request that the decision to be removed is reconsidered.

Use of Support Attestations (SAs)

Overview

23. GEFS members may use time limited (30 calendar days) SAs to provide information from supplier/manufacturing establishments, who are currently approved under EU regulations (Regulation (EU) 853/2004), to COs at the exporting premises.
24. The approval number (as required) of the establishments of origin/manufacturer of the POAO will be part of the SA.
25. The SA wording from the template in Annex II must be used.
26. This documents may only be used to facilitate EU export certification of groupage consignments of specific categories of products (including as required under the Northern Ireland Protocol for GB to NI movements of goods)
27. These categories are products of animal origin (POAO) for human consumption as listed below and processed pet food **that is fully packaged for the final consumer (or purchase in the case of pet food)** and produced using only animal content from a **traceable network of known suppliers**.

Included: Composite products⁴, meat products⁵, meat preparations⁶, processed milk/matured or processed dairy products, fish/fisheries products, eggs/egg products, processed pet food, honey, frogs' legs, snails and live bivalve molluscs.

Excluded: Live animals, germinal products, fresh meat, raw milk, animal by-products (including raw pet food but excluding processed pet food). Some of these products may be included within a groupage consignment, but they must have been separately certified without the use of a 30 day SA.

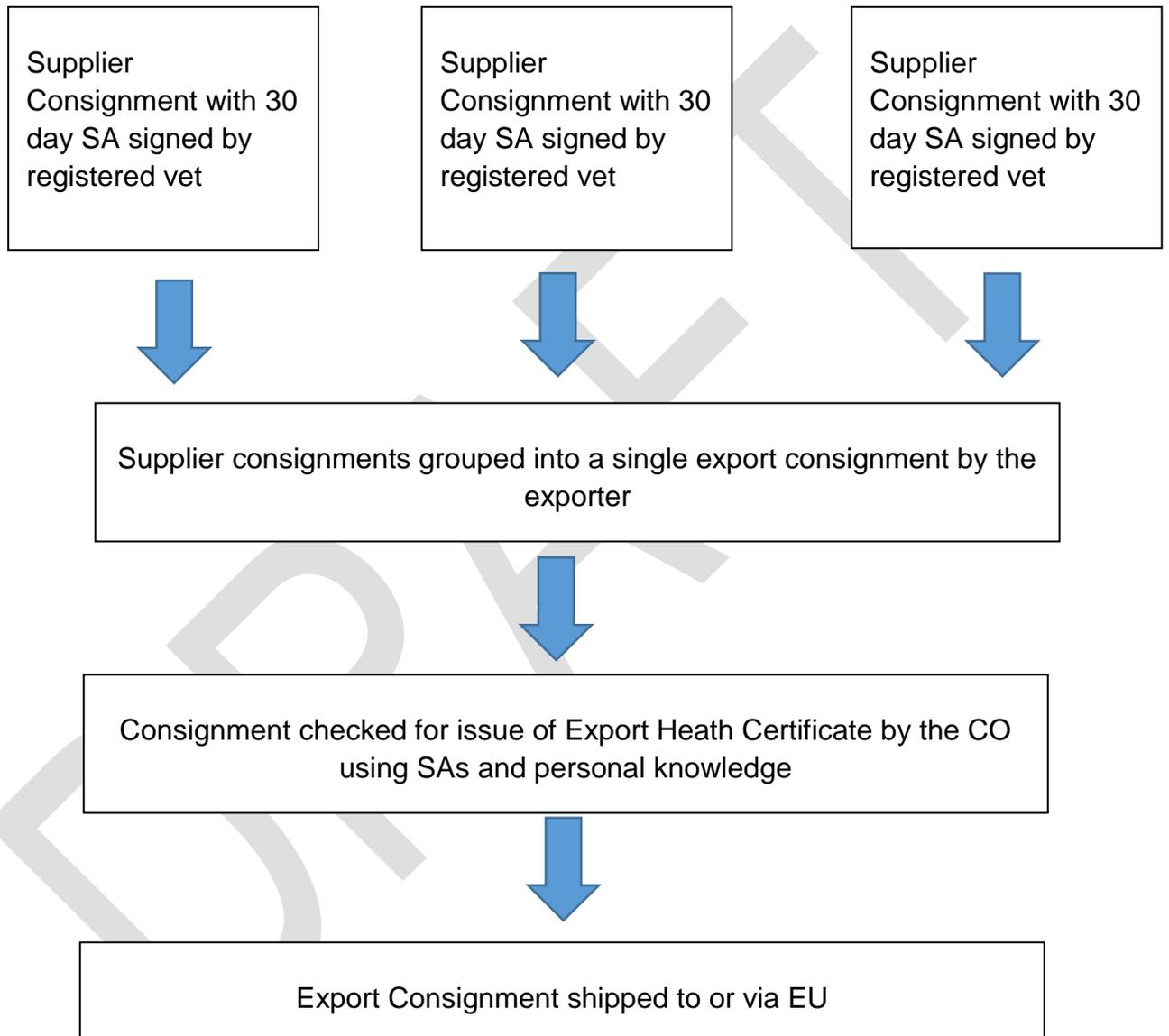
⁴ See GOV.UK guidance: [Export composite food products to the EU from 1 January 2021](#) . Note that not all composite products require Export Health Certification.

⁵ 'Meat products' means processed products resulting from the processing of meat or from the further processing of such processed products, so that the cut surface shows that the product no longer has the characteristics of fresh meat.

⁶ 'Meat preparations' means fresh meat (including meat that has been reduced to fragments) which has had foodstuffs, seasonings or additives added to it or which has undergone processes insufficient to modify the internal muscle fibre structure of the meat and thus to eliminate the characteristics of fresh meat.

28. SAs must be fully completed and signed by a suitable representative of the supplying company (see below) and a registered vet (or a CSO acting under the direction of the CO).

High level overview



29. A more detailed representation of scheme's operation is provided in Annex I.

SA Guidance for Certifying Officers

30. It is envisaged that most groupage exports will require the Certifying Officer (CO) to be an Official Veterinarian (OV) however in some cases (dependent on the specific commodities in the consignment) a groupage export may be certified by a non-veterinary Certifying Officer.
31. In GB a CO acting under this guidance must be suitably qualified and approved by APHA. Where CSOs are utilised they also must be trained according to APHA requirements and must act under the supervision of CO. The role of the CSO is not to exceed that outlined by APHA in relevant guidance notes.⁷
32. COs must confirm that the exporters are current GEFS members before using SAs. This can be done by checking the list of current members will be available publicly on APHA's Vet Gateway.
33. SAs used according to this guidance may be used to confirm aspects such as:
- The species and origin of animal products
 - The methods used for processing of animal products
 - Confirmation of the approval or registration status of the supplying food establishment(s)
34. COs must refer to the relevant [EU Export Health Certificate](#) and associated Notes for Guidance to determine the information they require to be included in the SA (Part IB) and enable them to complete the relevant export certificate(s). This varies by commodity and is subject to review by the EU.
35. In all cases, a documentary inspection check must be made by the CO for each export consignment covered by the EHC. This includes use of:
- a. Support Attestations
 - b. Personal knowledge of the consignment where appropriate
 - c. Audit history where appropriate
36. COs should undertake sufficient physical checks as to ensure the accuracy and validity of the SAs provided under this guidance. These checks may be supported

⁷ <http://apha.defra.gov.uk/external-operations-admin/library/documents/exports/ET175.pdf>

by CSO evidence made under the direction of the CO. These checks may include (but are not limited to):

- Physical checks of the products
- Physical inspection of the manufacturing site/processing
- Both random and risk based spot checks to verify the authenticity of the information provided.

37. Where evidence suggests that an upstream supplier of POAO to the exporter presents an increased risk inspections of the exported goods must be more frequent. Examples of increased risk may include:

- Evidence of minor inaccuracies within the attestations
- Supply of goods considered to pose an increased risk to animal or human health

38. Evidence to support the audit process for each supplier must be retained by the CO.

39. Where the CO identifies minor irregularities or noncompliance within a SA this should be reported to the exporter and to the vet/CSO (as applicable) who issued the relevant support attestation.

- An example of a minor irregularities or noncompliance is a minor documentary errors, such as transposition errors

40. Where the CO identifies serious irregularities or noncompliance within a supplier attestation this should be reported to:

- GEFS@defra.gov.uk

41. Examples of serious irregularities may include:

- Evidence of deliberate deception or falsification of supporting documentation
- Supplier's failure to immediately inform of any changes that affect the validity of a SA

42. Where there is evidence of a minor irregularity or noncompliance, the relevant inaccurate supporting attestations must not be accepted until they have been corrected.

43. Where there is evidence of a serious or repeated minor irregularities within an attestation, attestations from that supplier must no longer be accepted as reliable evidence by the CO, for the issuance of an EHC. Future attestations provided by that supplier may only be accepted for certification purposes where the CO is fully satisfied that they are accurate. For example by conducting physical inspection of the supplier premises or through the provision of relevant traceability information specific to that consignment, provided by another veterinarian.

SA Guidance for Suppliers / Registered Vets

44. The SA must be signed by an individual who has both sufficient knowledge of and responsibility for the relevant parts of the production, transport and storage processes and who has been authorised in writing by the Managing Director (or equivalent) of the supplying company to sign on behalf of the supplying company.

45. A registered vet⁸ must also sign the relevant section of the SA following a review of the appropriate evidence. When doing so, they will do so in their private capacity as a registered vet and not in their official capacity as an Official Veterinarian (if they also have this authorisation). Official Veterinary stamps should not be used on SAs as these are private documents rather than official documents. This also helps avoid any risk of confusion between SAs and export health certificates.

46. A Certification Support Officer (CSO) may sign the relevant section of the SA instead of a registered vet but **only when they are acting under the direction of Certifying Officer (e.g. OV) certifying the final export**. In this case, the responsibility to decide what evidence must be checked rests with the relevant CO. The CO must first be sufficiently familiar with the establishment being inspected in order to delegate specific administrative checks to the CSO working under their direction. In GB, CSOs must refer to and abide by [APHA policy](#) including that they must not carry out functions that require veterinary judgements. CSOs may use their official stamps (if available), to help provide evidence in the form of SAs or other documentation required to assist the CO in certifying products for export.

47. Suitable forms of evidence which registered vets or CSOs may check before signing SAs could include:

- contractual agreements,

⁸ In Great Britain this is defined as a member or fellow of the [Royal College of Veterinary Surgeons \(RCVS\)](#).

- invoices,
- HACCP plans/records,
- Standard Operating Procedures (SOPs)
- Traceability records

48. Suppliers should put Standard Operating Procedures in place to define processes and responsibilities required for stable production of the commodity for export, specifying verification of these processes and then the subsequent issuing of SAs and notification of any relevant changes to COs, inspecting vets and exporters if these occur during the period of validity of the SA.

49. Suppliers will be required to gather together relevant evidence to present to the inspecting vet (or CSO working under OV direction). SAs cannot be signed until this evidence has been inspected and suppliers will need to plan ahead to agree what information will be required by the Certifying Officer and to collate this information before inspections. Suppliers should factor the time required to complete this process into their planning.

50. At the initial inspection suppliers must also be able to demonstrate (to the satisfaction of the registered vet or of the CO directing CSO to perform checks):

- That the relevant health/traceability and processing records for the products included are correct
- That there have been no relevant⁹ changes (with exception of changes made specifically to meet new EU-exit dependent requirements) within the preceding 30 calendar days
- There have been no such changes in at least four of the preceding six months.

51. Registered vets or CSOs must also physically inspect at least a representative sample of the products included to verify that their description matches that declared by the supplier, that they are fully packaged for the final consumer and that any available identification marking on such products matches that declared in the SA.

⁹ A relevant change is a change that impacts information to be certified in the Export Health Certificate (e.g. addition of a new supplier of POAO, change to processing/heat treatment of product).

52. Where a CSO is used, clear written instructions (e.g. a checklist) must be provided by the CO to state specifically what checks are required.
53. Copies of evidence used to support the issue of SAs (electronic or hard copies) and, if used, any checklists completed must be kept by registered vets or CSOs for at least 2 years and made available on request to COs responsible for certifying export consignments (e.g. through an electronic portal).
54. SAs are time limited, commencing immediately after the point of inspection/re-inspection by the registered vet or CSO. SAs are valid for use from the day of inspection up to and including the expiry date (inspection date + 30 calendar days).
55. During this time period the supplier must immediately inform the exporter and the vet who signed the SA of any changes that affect the validity of the SA. In order for this to happen the supplier must have a clear process in place (included with in their SOP) to ensure that such notification takes place without delay.
56. A unique reference number must be given to each original SA used. The format of this numbering system should be determined by the exporter.
- Suggested format: unique supplier number/sequential number/unique number for vet or CSO signing part II/year
e.g.: 15435/0000001/m159607/2020).

Conflicts of Interest

57. This guidance does not define or prescribe any contractual arrangements between COs, exporters, suppliers or those certifying the SAs. However, reference should be made to the relevant competent authority guidance and professional codes of conduct that define conflicts of interest, to ensure that attestations remain impartial.

Vets must consider and abide by the principles contained in the [RCVS principles of certification](#) relating to conflict of interest including that:

- They must not allow commercial, financial or other pressures to compromise their impartiality.
- They must not certify where they own or part own either a business producing a commodity for export or the commodity to be exported, or are a salaried employee of the business.

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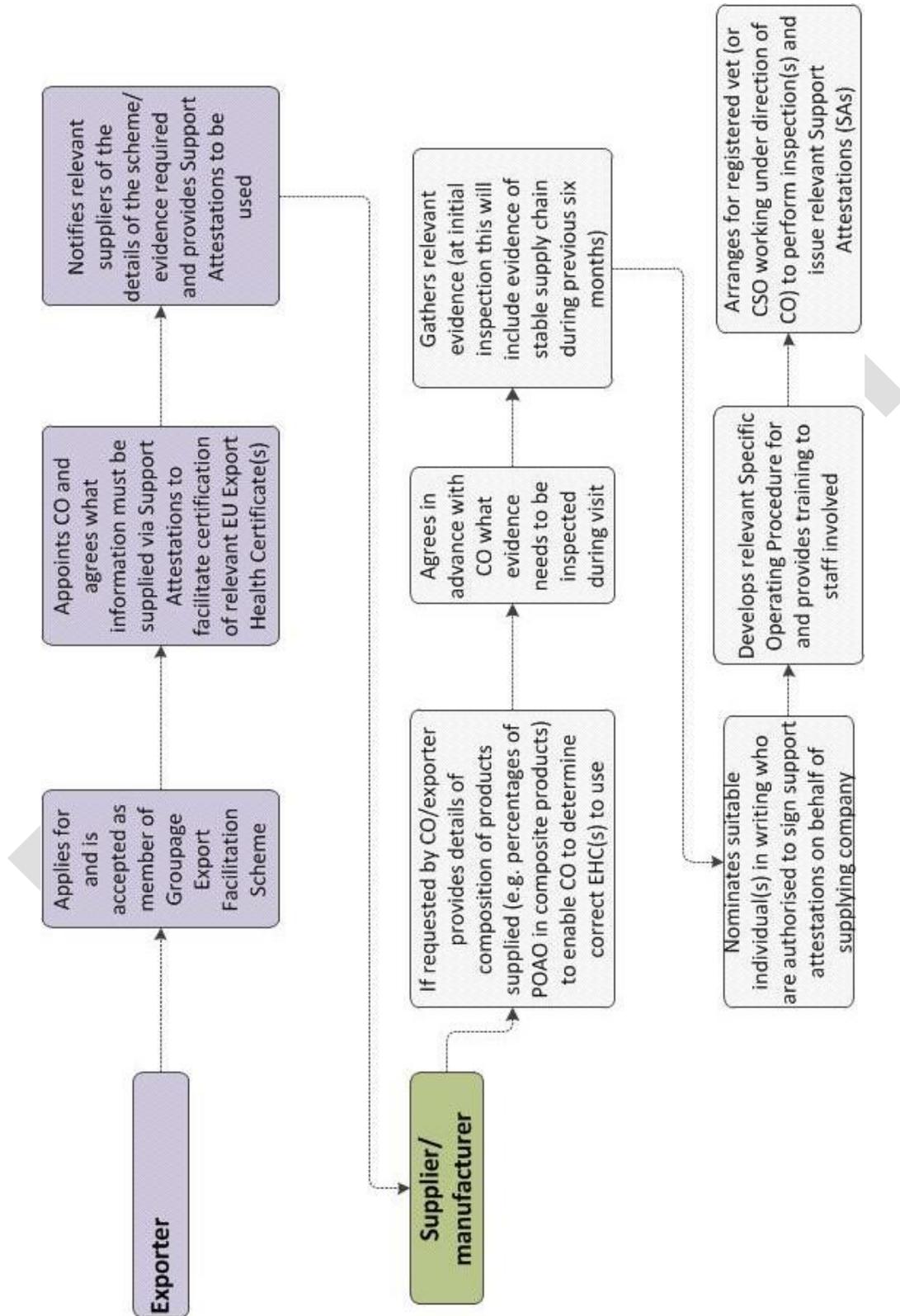
Contact us

Please contact GEFS@defra.gov.uk with any questions.

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Annex I: process flow chart

Preparation:



Annex II: Template Support Attestation

IMPORTANT NOTE: THIS SUPPORT ATTESTATION IS NOT AN OFFICIAL EXPORT CERTIFICATE. It is to be used solely to support EU export certification of specific product categories in groupage consignments to the EU in accordance with guidance issued by Defra/APHA.

UNIQUE DOCUMENT REFERENCE NUMBER ⁽¹⁰⁾

I. Supplier declaration

I (full name),
being.....(official position in the company)
of
(name and address of supplying company), have authority and responsibility to sign
this declaration on behalf of this supplying company.

I hereby declare that the details in sections A and B below includes a complete list of
the products of animal origin contained within the products to which this Support
Attestation relates supplied to (company
name of exporter).

I confirm that the information within this support attestation is correct and that no
changes will be made to affect its validity prior to its date of expiry.

I will ensure that the registered veterinarian* / CSO (Certification Support Officer)*
signing the attestation in section II and the exporter listed above are immediately
informed if any changes are made that affect the validity of this document and/or if I
leave the employment of the supplying company detailed above. I understand that in
such cases this support attestation will immediately become null and void.

I understand that supplying false or misleading declarations that will be relied upon by
the exporter in respect of the verifications provided in the relevant export health
certificate is an offence and may result in rejection of the exported product and
immediate removal of the exporter from the Groupage Export Facilitation Scheme as
well as risk of liability for costs incurred.

I will ensure that each consignment of products sent to the export depot that is
covered by this support attestation is accompanied by a declaration signed on behalf
of the supplying company and stating that "The evidence required to facilitate export of
the products in this consignment has been provided in Support Attestation [insert

¹⁰ A unique reference number must be given to each original support health attestation
used. Suggested format: unique supplier number/sequential number/RCVS or CSO
number of registered veterinarian* / CSO* signing part II/year (e.g.:
15435/0000001/m159607/2019)

unique reference number as above]. No changes have been made that affect the validity of the information provided in this Support Attestation.”

A. Details of product(s):

1. Origin and Destination

a) Address and, if available, Approval* / Registration Number* of the establishment(s) from which the consignment will be dispatched (e.g. supplier) :

.....
.....

b) Address and, if available, Approval* / Registration Number* of the establishment(s) to which the consignment will be dispatched (e.g. exporting depots):

.....
.....

2. Description of the product(s)

Product specific details of all products to which this support attestation relates (this may be attached as a schedule):

.....
.....

B. Traceability information:

[INSERT REQUIRED INFORMATION RELATING TO ALL PRODUCTS LISTED ABOVE (IN A.2) AS AGREED WITH THE CERTIFYING OFFICER RESPONSIBLE FOR EXPORT CERTIFICATION]

Authorised by

Name:

Signature:

Position:

Date:

* delete as necessary

II. Registered veterinarian or CSO declaration

Either section A (registered vet declaration) or section B (CSO declaration) must be completed and signed ⁽¹¹⁾

A. Registered vet declaration

I, the undersigned registered veterinarian, hereby declare that I have inspected the supplying premise(s) mentioned in "I.A.1.a" above and, having reviewed the relevant supplier's manufacturing and traceability processes including relevant documentary evidence concerning all products listed in "I.A.2", I can confirm that the attestations provided in section I B (health and traceability details) are currently correct.

I confirm that I have seen written confirmation from the managing director (or equivalent) of the supplying company to verify that the signatory of Part I is authorised to sign this document on behalf of the supplying company.

*[To be completed at the initial inspection only; delete for subsequent inspections:
There have been no additions, removals or alterations to the product health and traceability details relevant to part I.B (above) in the preceding 30 calendar days. And:
Either* There have been no changes to the product health and traceability details relevant to part I.B (above) in the preceding 6 months
Or* There have been no changes to the product health and traceability details relevant to part I.B (above) in at least 4 of the preceding 6 months and details, including the date of change(s), are described here.....]*

Date of inspection:

Current Date of Expiry: [30 days from date of inspection above]

This Support Attestation is valid only for 30 days from the above date or until I am notified of any changes of the above supplier's declaration (whichever is the sooner). If I am notified of changes that affect the date of expiry above I will notify the Official Veterinarian responsible for certifying exports from establishment(s) listed in I.A.1.b.

Signature:

Name:..... [full name of Veterinary surgeon and RCVS number]

Veterinary practice stamp¹²:

Address:

B. CSO declaration

¹¹ CSOs may only sign and stamp this support attestation if they are working under the direction of the certifying Official Veterinarian at the final exporting depot.

¹² Required to be used on paper copies only (see guidance below)

I, the undersigned CSO have checked documentary evidence and performed physical inspections at the supplying premise(s) mentioned in "I.A.1.a" above under the direction of [..... (name of the certifying officer(s) at the final exporting depot)] to provide assurance to this certifying officer that attestations provided in section I B (traceability details) are currently correct.

I confirm that I have seen written confirmation from the managing director (or equivalent) of the supplying company to verify that the signatory of Part I is authorised to sign this document on behalf of the supplying company.

*[To be completed at the initial inspection only; delete for subsequent inspections:
I have performed checks under the direction of this certifying officer, who, based on these checks, has specifically authorised me to make the following statements:
There have been no additions, removals or alterations to the product traceability details relevant to part I.B (above) in the preceding 30 calendar days. And:
Either* There have been no changes to the product traceability details relevant to part I.B (above) in the preceding 6 months
Or* There have been no changes to the product traceability details relevant to part I.B (above) in at least 4 of the preceding 6 months and details, including the date of change(s), are described here.....]*

Date of inspection:

Current Date of Expiry: [30 days from date of inspection above]

This Support Attestation is valid only for 30 days from the above date or until I am notified of any changes of the above supplier's declaration (whichever is the sooner). If I am notified of changes that affect the date of expiry above I will notify the Certifying Officer responsible for certifying exports from establishment(s) listed in I.A.1.b.

Signature:

Name:.....

[insert full name of and CSO number]

CSO stamp¹³:

Address:

* delete as necessary

Notes for Guidance for suppliers, exporters and veterinarians/CSOs

¹³ Required to be used on paper copies only (see guidance below)

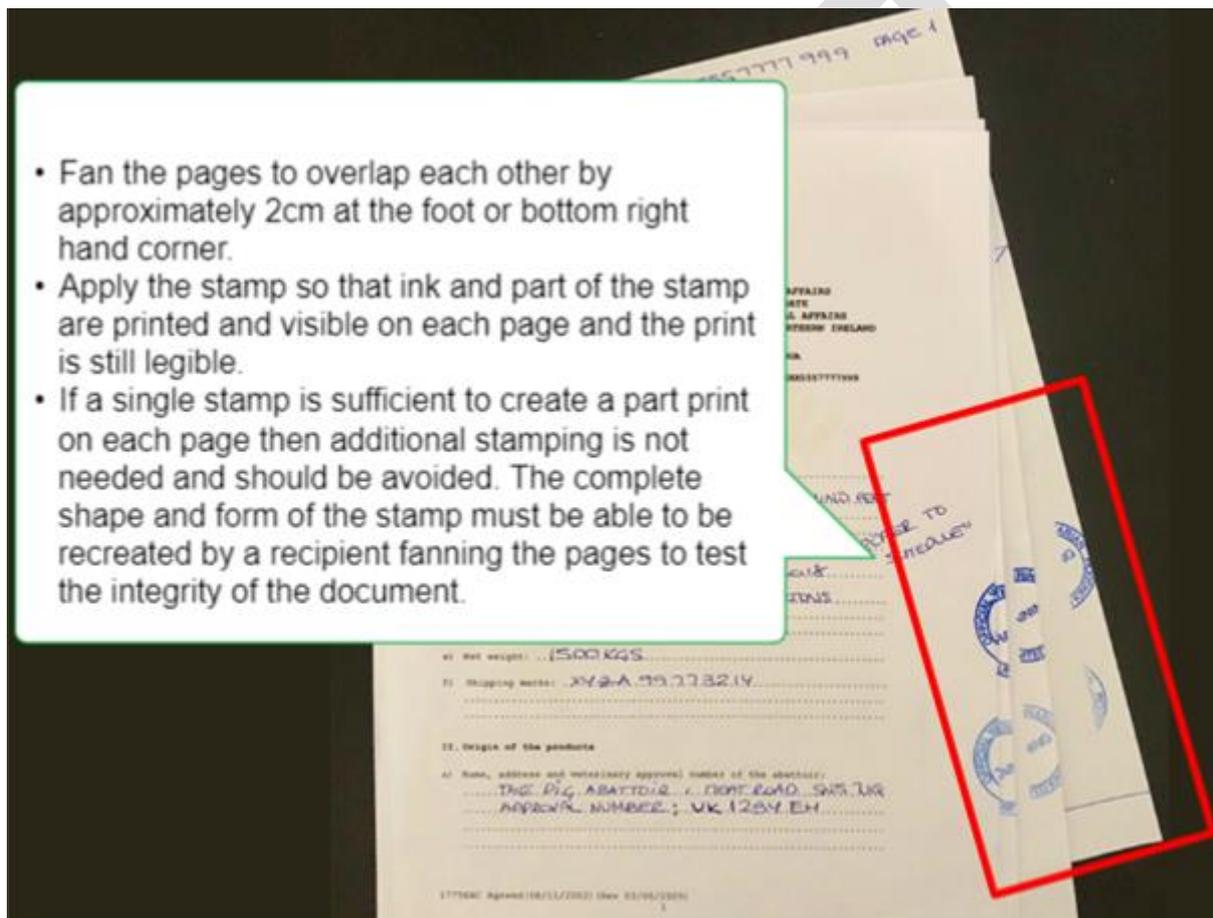
An original version of this support attestation must be supplied to the CO at the exporting depot. This must either be supplied:

- Electronically – directly from the vet/CSO signing part II above to the CO in such a way that document tampering by a third party is not possible.

Or

- As a paper copy – in which case this must be the original signed document (signed in a colour other than black) and must be ‘fan stamped’ by the CO/CSO to guard against tampering.

How to ‘fan stamp’ a document:



The supplier must ensure that the commercial document / manifest accompanying (or electronically linked to) each and every consignment moved to the depot during the validity of the Support Attestation is signed/endorsed on behalf of the supplying company with words to the following effect: “The evidence required to facilitate export of the products in this consignment has been provided in Support Attestation [insert unique reference number of relevant Support Attestation]. No changes have been made that affect the validity of the information provided in this Support Attestation”

Annex III: Groupage Export Facilitation Scheme (GEFS) application form



Department
for Environment
Food & Rural Affairs

Groupage Export Facilitation Scheme Membership Application Form

To apply for membership of the Groupage Export Facilitation Scheme (GEFS) please complete Parts I, II and III of this form. Please ensure that all sections are fully complete as failure to do so may lead to a delay in processing your application.

Part I: Contact details of exporting company			
Trading name of exporting company	<i>Enter name here</i>		
Registered UK address of exporting company	<i>Enter UK registered address of exporting company here</i>		
If providing the name of a parent company, please provide the trading names of all the companies you wish to be included as part of your membership. Continue on a separate sheet if necessary.			
Name of person who will sign the declaration in Part III:	<i>Enter name here</i>	Position:	<i>Enter position here</i>
Contact phone number	<i>Enter phone number here</i>	Contact email address	<i>Enter email here</i>

Part II: Supporting Information
To help validate your organisation please provide at least one of the following:
<input type="checkbox"/> EORI number: Enter number here
<input type="checkbox"/> Companies House number: Enter number here
<input type="checkbox"/> VAT registration number: Enter number here
<input type="checkbox"/> Other evidence that allows us to validate your organisation (please state):
You must also include a copy of your current supplier list. It is your duty to ensure Defra have the most up to date copy of your supplier list at all times.
Please tick this box to confirm you have attached your list to this application <input type="checkbox"/>

Part III: The Declaration				
<p>I add name here have authority and responsibility to sign this declaration on behalf of the exporting company.</p> <p>This exporting company will abide by the conditions on the usage of Support Attestations in accordance with the guidance issued by Defra on simplified certification of groupage consignments of certain products.</p> <p>I understand and accept that failure of this company (or of companies supplying Support Attestations for exported products) to abide by this guidance may result in immediate removal from the Groupage Export Facilitation Scheme.</p> <p>I also understand that I need to ensure Defra has the most recent copy of our supplier list at all times and failure to submit the most recent list may result in immediate removal from the Groupage Export Facilitation Scheme.</p> <p>I understand that the following details of my organisation will be listed on gov.uk to allow Certifying Officers to confirm my membership status: organisation name, Address and membership number.</p> <p>Defra is committed to protecting the privacy and security of your personal information, by signing this declaration you are consenting to the collection and storage of the following personal contact details – your name, your email address and your telephone number. We will only use your personal information for official purposes such as contacting you for information relating to the exporting company.</p> <p>We will not be publishing your personal data on Gov.uk. You can withdraw your consent for us to use your personal details at any time by e-mailing GEFS@defra.gov.uk. Further information on how Defra will process your personal data is available in the privacy notice.</p>				
<table border="1"> <tr> <td>Signature:</td> <td><i>Add signature here</i></td> <td>Name:</td> <td><i>Enter name here</i></td> </tr> </table>	Signature:	<i>Add signature here</i>	Name:	<i>Enter name here</i>
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Position:	<i>Enter position here</i>	Date:	<i>Click here to enter a date.</i>

<i>For office use only</i>			
Form reviewed by		Date:	<i>Click here to enter a date.</i>

DATA PROTECTION

For information on how we handle personal data please go to www.gov.uk/government/organisations/department-for-environment-food-rural-affairs/about/personal-information-charter

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